

Board Meeting Packets



Our Mission:

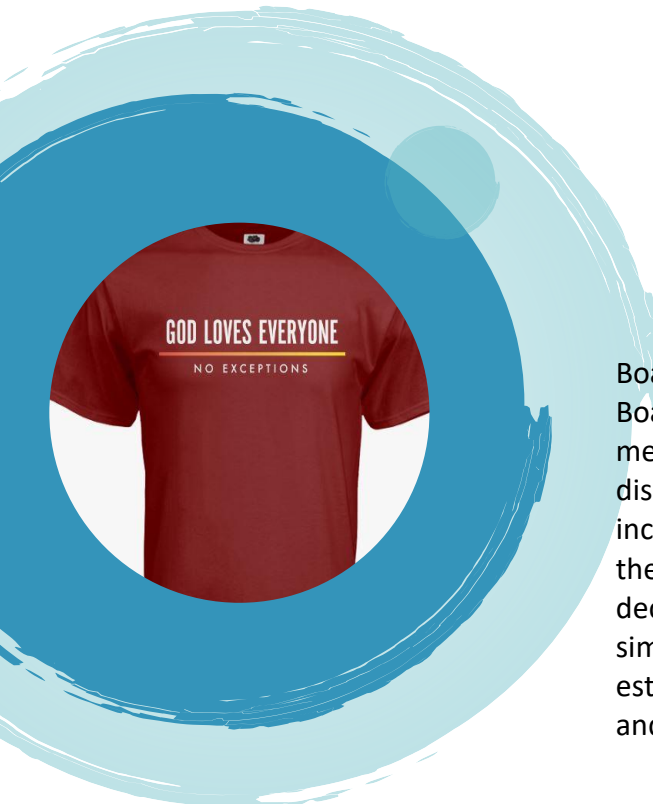
To make disciples of Jesus Christ for the transformation of the world



Our Vision:

To be the church who says YES to loving and feeding our community in body and spirit

- **Agenda**
- **Signed Leadership Covenant** – *an ongoing reminder*
- **Vital Signs** – a dashboard of the latest information, metrics and trends
 - Worship Attendance numbers
 - Professions of faith, life group participation, missional participation, financial giving
 - * To start, trends from previous five years will be helpful
 - * Subsequently, the year's trends and how they compare to the previous year will be shared
- **Guests** – the names of first- and second-time guests
- **Minutes** – *from the last Board meeting*
- **Financials**
 - Budget vs. actual report for each ministry category
 - Comprehensive balance sheet
 - Explanatory note from the Financial Administrator
- **Ministry Reports** – from staff members and ministry teams using provided templates
 - All paid staff who work 30+ hours/week will submit ministry reports monthly
 - All salaried staff members not already completing monthly ministry reports will submit ministry reports on a quarterly basis
 - Ministry teams with updates for the Board and/or decisions requiring Board action
- **Miscellaneous** – special reports, information, bids, etc. to be shared with the Board
- **Consent Calendar** – prepared by the Board Chair, this grouping



of typically non-controversial items does not require much, if any, discussion and is approved by one action.

Board meeting packets will be sent out 5+ days in advance of the Board meeting. The Board Chair will send a notice to Board members asking if there are any items that might need to be discussed (though not every item requested may need to be included on the Board Agenda). The Chair will get clarity around the purpose of the requested item (e.g. does it require making a decision, does a question need to be answered, is the item simply for the purpose of sharing information?). The Chair will estimate the amount of time required for the requested item and prepare a proposed process for addressing it, as applicable.



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